

34th Annual Conference & Exhibition on
**NON DESTRUCTIVE
EVALUATION & ENABLING
TECHNOLOGIES**

DEC 12-14, 2024 • CHENNAI



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PRINCIPAL SPONSOR



EXHIBITOR MANUAL



Dear Exhibitor,

We are delighted to have you as an esteemed exhibitor at **34th Annual Conference & Exhibition on NON DESTRUCTIVE EVALUATION & ENABLING TECHNOLOGIES (NDE 2024)** at Chennai Trade Centre, Chennai from 12th Dec to 14th Dec, 2024.

EXHIBITOR MANUAL is enclosed to assist you in your Company's participation.

We are confident that this manual will be a guide to plan & ensure proper presentation of your exhibits in the stall allotted.

Should you require any further information or assistance, please contact below prior to the exhibition as per details given below.

Contact Person: Mr. Praveen Kumar K , Conference Manager – NDE 2024

Mobile No – 8826266168 Email: info@isntnde.in

We shall jointly endeavor to put up a successful show.

Best Wishes

NDE 2024, Chennai



EXHIBITION VENUE

Chennai Trade Centre (OLD VENUE)

Address:

The Chennai Trade Centre
CTC Complex, Nandambakkam,
Chennai 600 089.

Dates

12th to 14th December 2024.

ORGANIZER

Indian Society of Non Destructive Testing

Modules 60 & 61, 3rd floor, Garment Complex,
SIDCO Industrial Estate, Guindy,
Chennai - 600 032. Tamilnadu, India

EXHIBITION MANAGER

Mr. Praveen Kumar Kokne
Elbon Conferences & Events Pvt. Ltd..
1st Floor, Hitex Trade Fair Office Building
Hitex Exhibition Centre, Izzatnagar
Madhapur, Hyderabad – 500 084
Phone : +91.8826266168
Email : info@isntnde.in



Chairman - EXHIBITION Committee

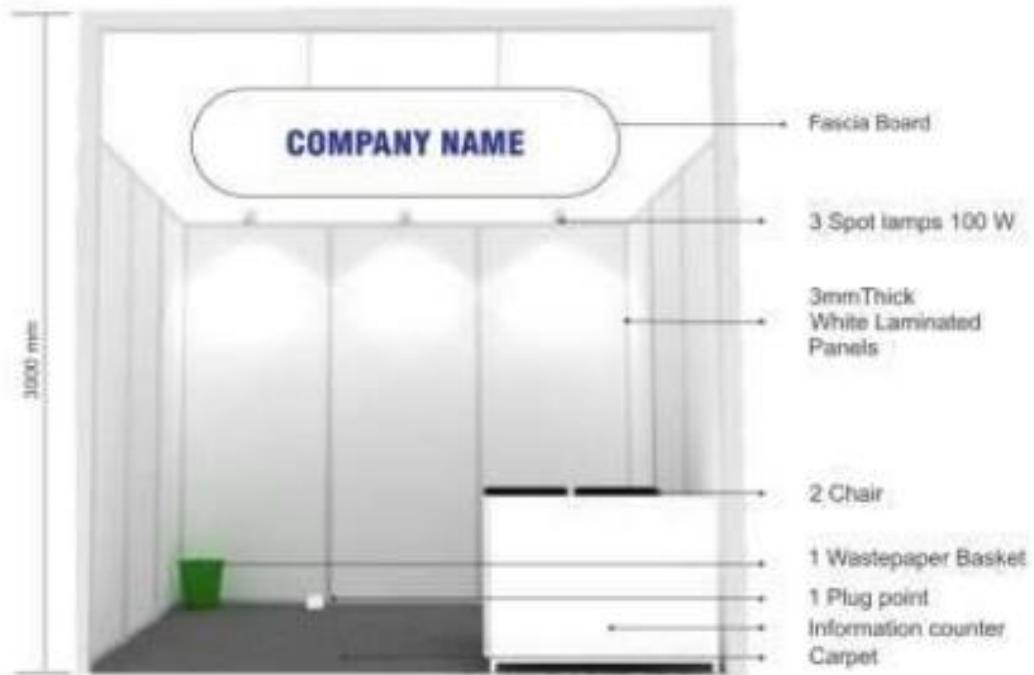
Mr. Hemant
Phone : 9998215033

Co - Chairman - EXHIBITION Committee

Mr. Anandan Pari
Phone : 9884036985

Exhibition Layout

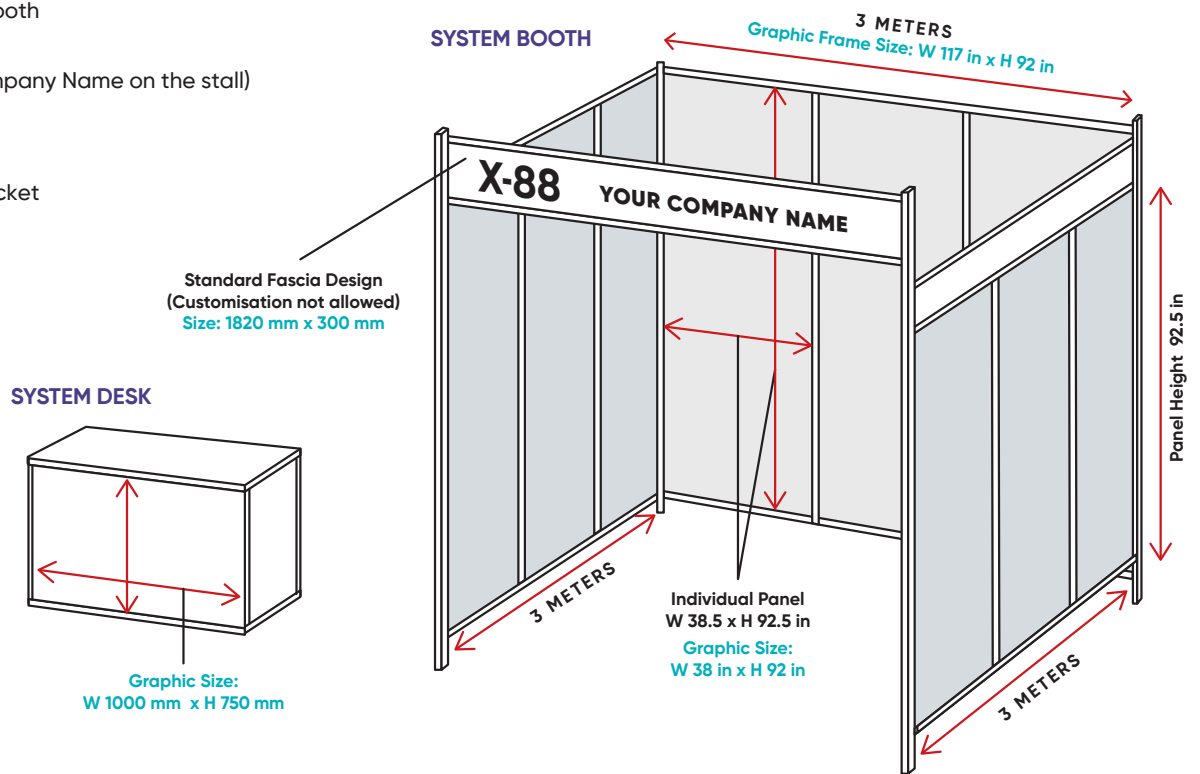




BUILT-UP 3X3M (9M²) BOOTH 3-SIDE-WALL

Included in the Booth

- » Octonorm stall booth
- » 1 Table & 2 chairs
- » Facia Name (Company Name on the stall)
- » 3 spot lights
- » 1 dust bin
- » 5 amps power socket





Stall Furniture Details for NDE 2024		
Sl.No	Stall	Furniture
1	Platinum Sponsor	Standard octonorm stalls with carpet finish, 5 table, 10 chair, 2 dustbin, 8 spot lights, 2 electric points with company name
2	Diamond Sponsor	Standard octonorm stalls with carpet finish, 4 table, 8 chair, 2 dustbin, 7 spot lights, 2 electric point and fascia with company name
3	Gold Sponsor	Standard octonorm stalls with carpet finish, 3 table, 6 chair, 2 dustbin, 5 spot lights, 2 electric points and fascia with company name
4	Silver Sponsor	Standard octonorm stalls with carpet finish, 2 table, 4 chairs, 1 dustbin, 4 spot lights, 1 electric point and fascia with company name
5	Bronze Sponsor	Standard octonorm stalls with carpet finish, 1 table, 3 Chairs, 1 dustbin, 4 spot lights, 1 electric point and fascia with company name
6	Normal Stalls	Standard octonorm stalls with carpet finish, 1 table, 2 chairs, 1 dustbin, 3 spot lights, 1 electric point and fascia with company name
7	Table Space	One table and two chairs

Note: Furniture will not be provided for the exhibitors/sponsors who has opted for bare space.

STAND CONSTRUCTION AND EXHIBITION SERVICES

TERMS & CONDITIONS

Exhibitors, much to our regret, will not be allowed to occupy their space or stands if the payment schedule specified in the application form has not been followed. These terms cannot be varied under any circumstances.

CONSTRUCTION, OPERATION AND DISMANTLING SCHEDULE

During build up / installation, operation and dismantling, the exhibition venues will be open to exhibitors according to the timetable shown below. The supervision of the safe build up/installation and removal of the exhibits falls within the responsibility of the exhibitor. Ready made stalls as shown in the picture shall be made available to exhibitors as per the size booked. Sufficient build-up time is provided.

NDE 2024 (12 - 14 December) @ CTC

On site schedule for Exhibitors

SI No	Particulars	Date	Time
1	Marking of stalls	10-Dec	9:00 AM
2	Handing over of raw space	10-Dec	11:45 AM
3	Moving in of stall materials	10-Dec	12:00 noon
4	Construction of prefab stalls	10-Dec	12:15 PM
5	Moving in of machineries / heavy exhibits	10-Dec	3:00 PM
6	Handing over of built up stalls	11-Dec	11:00 AM
7	Stall lighting / socket power supply	11-Dec	2:00 PM
8	Power / Compressed air / Water supply	11-Dec	4:00 PM
9	Cut off time for m/c, forklift etc to come in	11-Dec	6:00 PM
10	Cut off time to clear the aisle for carpetting	11-Dec	8:00 PM
11	Passage carpetting to start	11-Dec	9:00 PM
12	Completion of carpetting & final set up of the expo	12-Dec	7:00 AM
13	Final cleaning of the expo hall	12-Dec	7:30 AM
14	Inauguration of expo	12-Dec	10:00 AM
15	Registration of visitors	12-Dec	10:00 AM
16	Registration closing	12-Dec	5:30 PM
17	Power supply cut off	12-Dec	6:30 PM
18	Closing of hall	12-Dec	7:00 PM
19	Opening of hall for maintenance	13-Dec	8:15 AM
20	Exhibitor move in	13-Dec	9:30 AM
21	Registration of visitors	13-Dec	10:00 AM
22	Registration closing	13-Dec	5:30 PM
23	Power supply cut off	13-Dec	6:30 PM
24	Closing of hall	13-Dec	7:00 PM
25	Opening of hall for maintenance	14-Dec	8:15 AM
26	Exhibitor move in	14-Dec	9:30 AM
27	Registration of visitors	14-Dec	10:00 AM
28	Registration closing	14-Dec	3:00 PM
29	Power supply cut off	14-Dec	4:00 PM
30	Removal of aisle carpets	14-Dec	4:30 PM
31	Dismantling of stalls	14-Dec	5:00 PM
32	Movement of trucks for machineries / heavy exhibits	14-Dec	7:00 PM
33	Handing over of hall for final cleaning	15-Dec	5:00 AM
34	Handing over of hall to CTC	15-Dec	8:00 AM

Rules and regulations for stall decor

- Marked floor space will be given as per the final layout
- For single level stands, the max height of the wall paneling should be 2.5mtrs from the floor level and the maximum height for any branding should be within 3.5 mtrs
- Bare space exhibitors are requested to share with the organizers, the details of their respective stall decoration contractors.
- Bare space exhibitors should submit their final designs to the organisers for approval from their technical team a minimum of 1 week before start of work at site.
- Exhibitors are requested to get the service badges from the organizers and to issue the same to their respective stall decoration contractors.
- People without badges will not be allowed into the halls during the set-up and event period.
- Wood Cutting, spray painting & Welding works are not permitted inside the hall.
- Temporary power can be drawn from the nearest DB as indicated by the official infrastructure providers during set-up period.
- Permanent power as per requirement will be given by the official infrastructure provider @ an additional cost upto the corner of the stand. Internal wiring for the stand should be done and maintained by your stand contractor
- The exhibitors are advised to engage certified ('B' certificate) electrical contractors for their electrical work and to use quality wires / cables .
- The agencies are strictly advised not to encroach / touch/use the built-up booths for working/storing of the décor and display materials.
- The stand contractors should work within the designated floor space of their respective booths & should not use the pathway/adjoining stalls for working. The pathway should be completely cleared for laying of carpets on **11th December evening @ 8:00 PM.**
- Any materials found lying on the pathways will be removed from site by our housekeeping personnel and the organizers cannot be held responsible for any damage or loss of these materials.
- The exposed area of the booth (back / side wall) facing the pathway or the other booth should be masked completely.
- The pathways should not be encroached upon.
- Smoking / Spitting / Drinking is strictly prohibited inside the halls.
- The stand contractors should clear all their material from the hall before the commencement of the show and remove off all the materials after the completion of the show from the premises.

Additional rules for stands with Mezzanine Floor

- Any mezzanine construction should have the drawing clearance and stability certificate from a chartered structural engineer and the same has to be submitted along with the stall drawings, to the organisers, 2 weeks before the commencement of work at site.
- The mezzanine should be at a height on maximum 2.5mtrs from the natural floor level of the hall. The maximum height of any construction/branding on the mezzanine level should be within 4 meters from the floor level of the hall.

Shell Scheme

PREFAB STALLS

Prefab stalls as per design option using prefab system – Aluminium extrusions of powder coated vertical pillars and horizontal channels with panels using locking device.

PANELS

Using white color polycom laminated panels of **1mtr** width and **2.5mtr height** and fixing powder coated vertical pillars on the sides and horizontal channels at the top and bottom.

NAMEBOARD – vinyl cut names - as given name by exhibitor

ELECTRICALS – 3nos spotlights, 1no 5amp socket

FURNITURE – 1no counter, 2nos chairs, 1no trashcan

EXTRA ACCESSORIES

Additional furniture & electrical items as per catalogue can be booked in advance with the official stand contractor, through email. Online booking will be available till **6th December**. Post that, furniture requirements (**subject to availability**) can be booked at the service counter on site.

- a. Drilling / nailing / pasting with adhesives on the stall partition and channels is not permitted. Only double sided foam tapes will be permitted for fixing the display posters on the walls panels.
- b. The cost for any damage caused to the partitions, furniture, electrical, carpet etc. inside the stall will have to be paid by the exhibitor.
- c. In case of any assistance, please contact the service counter of the official stand contractor.
- d. Additional furniture & electrical items ordered @ site in the counter will be delivered within 8 hours from the time of order / receipt of the payment.

Credit & Debit Card / UPI facility available on site to facilitate cashless transactions.

EXHIBITION AND CONFERENCE
INFRASTRUCTURE PARTNERS



M. RAMESH - 98410 24714

P. VEERAMANI - 98410 14877

Email- additionaldeko@gmail.com



ELECTRICAL POWER SUPPLY

210 – 230 Volts, single phase In each stand, power plug points will be provided as per the type of stand booked / allotted. Only 3 pin sockets 5 / 15 amps can be used as a source of power. Use of multi plug is not allowed. For additional power supply please get in touch with the exhibition partner - Deko Exhibits.

FURNITURE / AUDIOVISUAL EQUIPMENT

Stand furniture and audiovisual equipment could be hired from the Exhibition Manager. Catalogues of items and price lists are enclosed. In case of exhibitors using their own furniture or other equipment, the Organizer/ Exhibition Manager bares no responsibility for any damage.

FIRE REGULATIONS & PROHIBITED MATERIAL

All materials used in stand construction must be fire proof; regular international safety standards apply. Flammable materials are not to be used. Use of neon lights, naked lights and lamps, temporary gas or electrical fittings, petrol, dangerous gases or highly inflammable substances is prohibited inside the exhibition area.

SMOKING

Smoking is prohibited inside the exhibition area.

SALES

Over the counter sales are not permitted, however, Exhibitors are welcome to book sales of their goods

FLOOR SURFACES –

PANELS During the set-up and dismantling period as well as for the conference days under no circumstances may the floor, the walls and the ceiling of the exhibition venues, as well as the panels of the preconstructed stands, be drilled or damaged in any way. The exhibitors are requested to be very cautious in painting of panels or walls. In case of damage or loss of equipment provided, or damage to areas occupied, repair and replacement will be charged to the exhibitor.



CONSERVANCY

The Organizer will make arrangements for the general cleaning of the exhibition area, however, it is advisable that exhibitors take care of dusting of their exhibits to avoid any breakage. During dismantling, exhibitors are responsible for removal of all kinds of waste material, as well as for leaving the space in the excellent condition it was prior to their occupation.

PHOTO SERVICE

The Official Photographer will be available upon request at the exhibition venue during the period of the exhibition. Exhibitors will not be allowed to bring their own photographers inside the exhibition area, however, exhibitors are free to take pictures using personal cameras.

LOGISTICS PARTNER



ROGERS
WORLDWIDE

R.E. ROGERS INDIA

ISO 9001:2015 ISO 14001:2015 ISO 20121:2012 OHSAS 18001:2007

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Email- saravana@rogersworldwideindia.com

Abhilash - +919902950946

Email- abhilash@rogersworldwideindia.com

Surendhar K - +919945083076

Email- surender@rogersworldwideindia.com



APPLICATION TO PARTICIPATION

Application to participate will be considered only if it is submitted on the appropriate forms, dully filled in, signed and accompanied by the necessary payment.

WITHDRAWAL

In the event of withdrawal after the dates of payment stipulated or in the event of non-occupation of the stand for any reason whatsoever, the amounts paid or still outstanding, in part or in total, regarding stand rental fees & construction, shall belong to the Organizer, who is responsible for the NDE 2023 exhibition. The same applies for the case of re-renting to a new exhibitor. Any waiver from participation should, therefore, be communicated by a registered letter before the payment dates stipulated on the claims. Once these dates have expired, the Exhibition Organizer shall obtain recovery of the amounts due by all legal means.

CANCELLATION POLICY

All cancellation must be sent in writing to the Organizers

The organizer shall retain :

100% of the total stall cost or sponsorship amount if the cancellation is made before 25th Oct, 2024.

No refund of the total stall cost or sponsorship amount if the cancellation is made after 25th Oct, 2024..

INSURANCE

The Exhibition Organizer / Exhibition Manager declines any responsibility with respect to damage and losses that may be caused to the exhibited material or the exhibition equipment for any reason whatsoever. Each exhibitor agrees to be responsible for his property and person and for the property and person for his employees and agents through full and comprehensive insurance that he will contract with a reputable insurance company

INSURANCE TO BE PROCURED BY RESPECTIVE SPONSOR AND EXHIBITOR.

CANCELLATION CLAUSE

In the event of the entire Exhibition having to be cancelled, postponed or curtailed due to any reason beyond the Organizer's control, including but not limited to, Acts of God, Force Majeure, Earthquake,



Terrorism Acts, War, Strikes, Riots and Civil Commotion etc, then the Organizer / Exhibition Manager cannot accept liability for any claim for damages and/or losses whatsoever.

EXHIBITION REGULATION

- The Exhibition Committee reserves the right to rearrange the floor plan or any part thereof at any time.
- No workman will be allowed at the exhibition site after 6 am on 12th Dec, 2024. However, for any assistance on fittings and electrical equipments, the exhibitor is welcome to contact the Exhibition Manager.
- Exhibitors undertake to observe the timetable designated for completion of their display before the exhibition opening and dismantling at the close of the exhibition. No display may be dismantled or packing started before the designated hour.
- It is the exhibitor's responsibility to pack and remove or consign for shipment all items of value prior to leaving their exhibit unattended, otherwise the Organiser will arrange for their removal at the exhibitor's risk and expenses.

- Advertising panels and display are not permitted outside the exhibition areas allotted to exhibitors, unless otherwise have been agreed with the Organizers.
- Working Exhibits
 - All safety measures must be taken for working machinery when in operation.
 - All equipment must comply with their safety standards and regulations.
 - The Organizer reserves the right to determine the acceptable sound level and the extent of demonstration of working exhibits.
 - Participation by exhibitors is dependent upon compliance with all rules, regulations and conditions stated in the manual

SETTLEMENT OF DUES / EXIT GATE PASS

Exhibitors to ensure settlement of all dues with regards to stall rentals, electricity, additional furniture, additional services, advertisements is effected to Organisers / Exhibition Managers before the close of exhibition, enabling to receive final gate pass allowing exhibits to be taken out after the closure of the exhibition. FORM 6

GENERAL INFORMATION



PASSES/BADGES Upon arrival at the exhibition area, exhibitors and their staff will be provided with passes/ badges, which must be worn at all times in the exhibition venues for security reasons. Please refer to the badge entitlement. Delegate and Exhibitor badges will allow for full entitlement and admission to the exhibition area and scientific sessions, whereas, the Visitor badge entitles access to exhibition area only and one lunch. FORM 5 shall be used for this purpose.

ORGANIZERS INFORMATION OFFICE

The Organiser/Exhibition Manager will maintain an office in the conference venue to assist exhibitors during build-up, move-in to the exhibition, move-out and dismantling periods.

SECURITY

There shall be a 24hour general guard service only at the exhibition site. However, the exhibitors are advised to take adequate precautions. The Organizer / Exhibition Manager will not be responsible for the safety of any goods brought into the exhibition venue by the exhibitors, their staff or any person whatsoever.

PRINTNG

For any printing (flex, vynl) kindly get in touch with stand contractor.

IMPORTANT NOTICE

- Space will be assigned on first come first serve basis.
- All exhibits are subject to the approval of the Organising Committee.
- The Organiser / Exhibition Manager reserve the right to change the venue and date of exhibition in case of unavoidable circumstances.
- The Exhibition Committee shall in no way be responsible for any tax liability incurred for any sale/booking transaction undertaken by the exhibitors.

Stall Layouts :

All the exhibitors/sponsors have to send their final stall design for approval of exhibition manager.

**EXHIBITION FURNITURE
CATALOGUE**

EXHIBITION FURNITURE
CATALOGUE



DE 01 - COUNTER
1m W x 0.75m H x 0.5m D



DE 02 - LOCKABLE CABINET
1m W x 0.75m H x 0.5m D



DE 03 - NH COUNTER
1.5m W x 1m H x 0.5m D



DE 04 - SQUARE TABLE
0.75m W x 0.75m H x 0.75m D



DE 05 - GLASS COUNTER
1m W x 1m H x 0.5m D



DE 06 - GLASS COUNTER
0.5m W x 1m H x 0.5m D



DE 07 - VERTICAL SHOWCASE
1m W x 2m H x 0.5m D



DE 08 - VERTICAL SHOWCASE
0.5m W x 2m H x 0.5m D



DE 09 - WOODEN TOP ROUND TABLE
0.75m H x 0.75m DIA



DE 10 - GLASS TOP ROUND TABLE
0.75m H x 0.85m DIA



DE 11 - HIGH GLASS ROUND TABLE
1.12m H x 0.60m DIA



DE 12 - HIGH WOODEN ROUND TABLE
1.12m H x 0.76m DIA



DE 13 - PODIUM
0.5m W x 0.5m H x 0.5m D



DE 14 - PODIUM
0.5m W x 0.75m H x 0.5m D



DE 15 - PODIUM
0.5m W x 1m H x 0.5m D



DE 16 - WOODEN TOP PODIUM
0.5m W x 0.5m H x 0.5m D



DE 17 - WOODEN TOP PODIUM
0.5m W x 0.75m H x 0.5m D



DE 18 - WOODEN TOP PODIUM
0.5m W x 1m H x 0.5m D



DE 19 - WOODEN DOOR
1m W x 2m H



DE 20 - OCTONORM DOOR
1m W x 2m H



DE 21 - OCTONORM PANEL
1m W x 2.5m H



DE 22 - WOODEN SHELF
1.04m W x 0.30m D



DE 23 - GLASS SHELF
1.06m W x 0.23m D



DE 24 - HANGER ROD
L 1m



DE 25 - GREY POLY CHAIR



DE 27 - PC1



DE 28 - PC2



DE 29 - PC3



DE 30 - BAR STOOL



DE 31 - HYDRAULIC BAR STOOL



DE 32 - MAGAZINE RACK



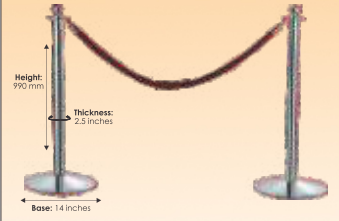
DE 33 - SOFA - SINGLE SEATER



DE 34 - SOFA - DOUBLE SEATER



DE 35 - GLASS TOP CENTRE TABLE



DE 36 - CHAIN BOLLARDS



DE 37 - REFRIGERATOR



DE 38 - PLASMA TV 42" WITH STAND



DE 39 - PIN BOARD
0.81m W x 1.22m H



DE 40 - MESH
0.9m W X 1.5m H



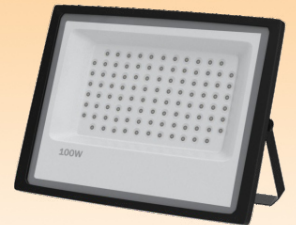
DE 41 - GARMENT STAND
1.2m W X 1.5mH



DE 42 - WHITE LED HALOGEN (50w)



DE 43 - WARM WHITE LED HALOGEN (50w)



DE 44 - WHITE LED HALOGEN (100w)



DE 45 - 5AMP SOCKET



DE 46 - 15AMP SOCKET



DE 47 - SPOT LIGHT



DE 48w - TRACK LIGHT

Shell Scheme Accessories Tariff		
Code No	Particulars	Rate
DE 01	INFORMATION COUNTER	825.00
DE 02	LOCKABLE COUNTER	1,500.00
DE 03	NH COUNTER	2,000.00
DE 04	SQUARE TABLE	1,000.00
DE 05	GLASS COUNTER (with LED light)	2,500.00
DE 05a	GLASS COUNTER	2,250.00
DE 06	GLASS COUNTER (with LED light)	2,250.00
DE 06a	GLASS COUNTER	2,000.00
DE 07	VERTICAL SHOWCASE (with ceiling light)	5,750.00
DE 07a	VERTICAL SHOWCASE	5,250.00
DE 08	VERTICAL SHOWCASE (with ceiling light)	5,250.00
DE 08a	VERTICAL SHOWCASE	4,750.00
DE 09	WOODEN TOP ROUND TABLE	900.00
DE 10	GLASS TOP ROUND TABLE	1,200.00
DE 11	HIGH GLASS ROUND TABLE	2,000.00
DE 12	HIGH WOODEN ROUND TABLE	1,750.00
DE 13	PODIUM - A	750.00
DE 14	PODIUM - B	900.00
DE 15	PODIUM - C	1,000.00
DE 16	WOODEN TOP PODIUM - A	1,000.00
DE 17	WOODEN TOP PODIUM - B	1,250.00
DE 18	WOODEN TOP PODIUM - C	1,500.00
DE 19	WOODEN DOOR	3,250.00
DE 20	OCTONORM DOOR	2,000.00
DE 21	OCTONORM PANEL	750.00
DE 22	WOODEN SHELF	350.00
DE 23	GLASS SHELF	450.00
DE 24	HANGER ROD	400.00
DE 25	GREY POLY CHAIR	500.00
DE 26	NOT AVAILABLE	
DE 27	PC-1 CHAIR	500.00
DE 28	PC-2 CHAIR	500.00
DE 29	PC-3 CHAIR	500.00
DE 30	BAR STOOL	800.00
DE 31	HYDRAULIC BAR STOOL	1,200.00
DE 32	MAGAZINE RACK	500.00
DE 33	SOFA - SINGLE SEATER	1,750.00
DE 34	SOFA - DOUBLE SEATER	3,500.00
DE 35	GLASS TOP CENTRE TABLE	750.00
DE 36	CHAIN BOLLARDS (1 pole & 1 link)	1,000.00
DE 37	REFRIGERATOR	3,250.00
DE 38	PLASMA TV 42" WITH STAND	7,500.00
DE 38a	PLASMA TV 55" WITH STAND	10,500.00
DE 39	PIN BOARD	750.00
DE 40	MESH	750.00
DE 41	GARMENT STAND	750.00
DE 42W	WHITE LED HALOGEN -50W	1,000.00
DE 43Y	WARM WHITE LED HALOGEN -50W	1,000.00
DE 44	WHITE LED HALOGEN -100W	1,500.00
DE 45	5AMP SOCKET	350.00
DE 46	15AMP SOCKET	400.00
DE 47	SPOT LIGHT	375.00
DE 48W	TRACK LIGHT WHITE (1 set - 3 lights)	2,500.00
DE 48Y	TRACK LIGHT WARM WHITE (1 set - 3 lights)	2,500.00

Note : GST @ 18% will be charged extra on the total amount





Conference Secretariat

Indian Society for Non-destructive Testing (ISNT)

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Conference Manager

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